



# NOTICE OF ANNUAL GENERAL MEETING

**SUNDAY  
27TH OCTOBER 2024  
AT 4.00PM**

Notice is hereby given that the Annual General Meeting of the Ettalong Beach War Memorial Club Limited will be held at the Club's premises at

**51-52 The Esplanade, Ettalong Beach  
on Sunday, 27th October 2024, commencing at 4:00pm.**

To provide the Club with the opportunity to respond to any questions Members may wish to raise relating to the Financial Report at the Club's AGM, Members are requested to provide written notice to the Chief Executive Officer by 5:00pm on Friday 18th October 2024.

Members will be able to attend by coming to the Club or by Zoom. If you wish to attend by Zoom, you will need to register your interest prior to 12noon Thursday 24th October 2024 by emailing your contact and membership details to [info@ettalongdiggers.com](mailto:info@ettalongdiggers.com)

You will then be emailed on the day of the meeting a link to join the meeting via Zoom.

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**Ettalong Beach War Memorial Club Ltd, trading as "Ettalong Diggers"**  
51-52 The Esplanade (PO Box 17), Ettalong Beach NSW 2257, Australia  
Tel: (02) 4343 0111 | Fax: (02) 4342 3639 | ABN 99 001 011 392  
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# BUSINESS OF MEETING

- a. Apologies.
- b. To confirm the minutes of the Annual General Meeting of the Club, held on Sunday 22nd October 2023.
- c. To receive and consider the Chairman's Report.
- d. To receive and consider the CEO's Report.
- e. To receive and consider the Director's Report.
- f. To receive and consider the Statement of Comprehensive Income, Statement of Financial Position, Statement of Changes in Equity, Statement of Cash Flows and Notes to the Financial Statements for the period ending 30th June 2024.
- g. To declare the result of the election of positions on the Board under the triennial rule.
- h. To consider and if thought fit to pass the Special Resolution to amend the Constitution. – see pages 3 and 6.
- i. To consider and if thought fit to pass two Ordinary Resolutions conferring benefits and privileges on the Directors of the Club pursuant to section 10(6A) of the Registered Clubs Act 1976. – see pages 6 and 7.
- j. To consider and if thought fit to pass a resolution to elect Edward Newbert to Life Membership.
- k. To consider and if thought fit to pass a resolution to elect Stephen Martlew to Life Membership.

For and on behalf of the Board of Directors

**Colin Murphy,**  
Chief Executive Officer

## PROCEDURAL MATTERS FOR SPECIAL AND ORDINARY RESOLUTIONS

1. Only Life Members, Financial Service and Club Members of the Club are entitled to attend the Annual General Meeting and vote on the Special and Ordinary Resolutions. Members will be required to produce their 2024-2025 card or current valid 3-year, 5-year or 10-year membership card before entry to the Annual General Meeting.
2. To be passed, the Special Resolution and the resolution for Life Membership must receive votes in favour from not less than 75% of those Members who, being eligible to do so, votes in person on the Resolution at the meeting.
3. To be passed, each Ordinary Resolution must receive votes in favour from not less than a majority (50%+1) of those Members who being eligible to do so, votes in person on the Resolution at the meeting.
4. To be passed, each resolution for Life Membership must receive votes in favour from not less than 75% of those Members who, being eligible to do so, votes in person on the Resolution at the meeting.
5. Members should read the proposed Special and Ordinary Resolutions and the Explanatory Notes set out after the Resolutions, which explains the nature and effect of each resolution.
6. Under the Registered Clubs Act:
  - a. members who are employees of the Club are not entitled to vote; and
  - b. proxy voting is prohibited.
7. Please direct any questions or concerns about the Special or Ordinary Resolutions to the CEO of the Club before the meeting.
8. The Board of the Club recommends the Resolutions to members.



# SPECIAL RESOLUTION

*That the Constitution of Ettalong Beach War Memorial Club Limited be amended by deleting Rule 9.7 and inserting the following new Rules*

- 9.7 Notwithstanding any other provision of this Constitution, and having regard to legal obligations on the Club in relation to the conduct of members and guests on its premises, the Board has power to
- (a) implement polices for the Club, including limitation polices for the responsible service of liquor, the responsible conduct of gambling, and in relation to anti-money laundering laws
  - (b) include in those polices measures to assist in any harm minimisation objects of those legal obligations and policies;
  - (c) take steps to enforce those policies.
  - (d) without limiting the generality of Rule 9.7(c), include in those polices provisions allowing the Club to prevent anyone, (including members) from entering the premises if the Board, the Secretary or the Secretary's delegate determine that such action is necessary for the purposes of these policies.

- 9.8 The provisions of Rules 20 and 21 shall not apply to the removal or exclusion from the Club's premises of any person in accordance with Rule 9/7(d).

## Notes to Members on the Special Resolution

1. The Special resolution proposes a number of amendments to the Club's Constitution in relation to the Club's polices.
2. Last year, the Constitution was amended to the Club's responsible service of alcohol policy and responsible service of gaming policy and provides that the Club can take action to enforce those polices, including removing persons from the premises and denying them access to the premises. The amendment this year broadens this rule to refer to the Club's policies generally.

**Dated:** 11/09/2024

By direction of the Board

**Colin Murphy**

Chief Executive Officer



# DIRECTORS' BENEFITS

## FIRST ORDINARY RESOLUTION

- a. That members hereby approve and agree to expenditure by the Club, until the next Annual General Meeting of the Club, on the following activities of Directors:
  - I. The reasonable cost of a meal and beverage for each director immediately before or immediately after a Board, Special Board, or Committee Meeting on the day of that meeting when that meeting corresponds with a normal meal time.
  - II. Each new Board Member to receive a Director's uniform and/or replacement of any damaged uniform for existing Board Members.
  - III. The provision and marking out of car parking spaces for exclusive use by Directors and Management.
  - IV. The provision of being allocated a Membership number between 2 and 10 on the Club's Membership database during the term of their directorship.
  - V. Payment of the premium for Directors' and Officers' insurance cover.
  - VI. The provision of a laptop or tablet device for Club use.
- b. The Members acknowledge that the benefits in paragraph (a) above are not available to Members generally, but only for those who are Directors of the Club and persons directly involved.

## SECOND ORDINARY RESOLUTION

- a. The Members hereby approve and agree to expenditure by the Club for the professional development and education of Directors until the next Annual General Meeting:
  - I. The reasonable cost of Directors attending seminars, lectures, trade displays and other similar events, may be determined by the Board from time to time, including the cost of these events and the reasonable accommodation, transport, cost of meals and beverages when attending.
  - II. The cost of Directors attending mandatory training as required and the reasonable cost of meals and beverages when attending the mandatory training.
  - III. The reasonable cost of meals and refreshments for spouses/partners of Directors attending industry activities, functions and other similar events as approved by the Board.
- b. The Members acknowledge that the benefits in paragraph (a) above are not available to Members generally but only for those who are Directors of the Club and persons directly involved.

## EXPLANATORY NOTE REGARDING THE ORDINARY RESOLUTIONS

The purpose of the First Ordinary Resolution is to have the Members at the Annual General Meeting approve, in accordance with section 10(6) of the Registered Clubs Act 1976, reasonable expenditure by the Club in relation to the duties performed by the Club's Directors.

The purpose of the Second Ordinary Resolution is to have the Members at the Annual General Meeting approve, in accordance with section 10(6) of the Registered Clubs Act 1976, reasonable expenditure by the Club in relation to the Club's Directors attending seminars, lectures, trade displays, mandatory training and other similar events for the education of Directors.

## RESOLUTIONS FOR LIFE MEMBERSHIP

That Mr Edward (Ted) Newbert be elected to Life Membership of Ettalong Beach War Memorial Club Limited.

Proposer – John Wood

Secunder – Eric Daniel

That Stephen Martlew be elected to Life Membership of Ettalong Beach War Memorial Club Limited.

Proposer – John Wood

Secunder – Eric Daniel



## Notes to members

1. The Board received nominations that Edward (Ted) Newbert and Stephen Martlew be elected to Life Membership of the Club.
2. Mr Newbert and Mr Martlew satisfy the criteria for eligibility for Life Membership in the Club's Constitution.
3. The proposed for Life Membership was submitted to the Board.
4. The Board approve and support the nominations and recommend that the Members vote in favour of the resolution.

For and on behalf of the Board of Directors

**Colin Murphy,**

Chief Executive Officer

# ELECTION OF THE BOARD OF DIRECTORS ELECTION NOTICE

Australian Election Company has been appointed Returning Officer for the Election of the Board of Directors for Ettalong Beach War Memorial Club Ltd.

Nominations this year are invited for two (2) positions for a term of three years.

The candidates who receive the highest number of votes will be declared elected to the three-year position.

Nominations must be in writing and be signed by the nominee (candidate). Nominees must be nominated in writing by two (2) financial members.

Nomination forms are available from the CEO of the Club, the Office Secretary Toni Duffy or Club Reception from **Friday 27th September 2024.**

**Director Identification Number (DIN/Director ID)** - A DIN is a 15-digit number given to a director (or candidate who intends to become a director) who has verified their identity with the Australian Business Registry Services. The DIN is a unique identifier that a person intending to stand or is a current Director will keep forever.

Nominating candidates must apply for a DIN through the Australian Business Registry Services (ABRS) website. Having a DIN is mandatory for all Directors of Clubs which are public companies limited by guarantee. Requirement for a DIN for Club Director or nominating candidate to become a Director are subject to the timeframe as follows:

- Individuals applying for a position as Club Director, need their DIN prior to the 11th October 2024.

**Pre Nomination for Directors Information Session** - It is a requirement of the ClubsNSW Code of Practice and Best Practice Guidelines for Ettalong Diggers Club Members who are considering nominating for the position of Club Director to attend this very important and informative session.

By attending the Pre-Nomination Information Session, Club Members wishing to nominate for the Elections will be informed of the significant responsibilities that are associated with the role of Club Director.

The information session is to be held in the Boardroom of Ettalong Diggers on **Tuesday 8th October 2024 at 6.00pm.**

**Lodgement of Nominations** - Nominations must be received by the CEO no later than 4pm, Friday 11th of October 2024. Nominations may be lodged:

**By hand:** 51-52 The Esplanade, Ettalong Beach NSW 2257

**By post:** PO Box 17, Ettalong Beach NSW 2257

Should more than the required number of nominations be received and accepted, a draw will be conducted to determine the order of candidates' names on the ballot paper at Ettalong Beach War Memorial Club by the Returning Officer on Monday 14th October 2024 at 2.00pm.







# BOARD OF DIRECTORS



**John Wood**  
Chairman



**Judy Gribble**  
Deputy Chairperson



**Chris Lance**  
Director



**Michael Maiden**  
Director



**Kent Sayer**  
Director

## CHAIRMAN'S REPORT

On behalf of the Board of Directors: Judy Gribble (Deputy Chair), Chris Lance, Kent Sayer and Michael Maiden, it is an honour to present the 2024 Chairman's report for Ettalong Diggers.

As indicated in the 2023-2024 Financial Report, Ettalong Diggers recorded a net profit from operations of \$1,978,754.

As of August 2024 we have 27,945 financial members. This year we have 11 long time members due for 50-year badges. They are Shirley Bailey, Christine Battye, Colin Crooks, Noel Higgs, Paul Maish, Maxwell Munnings, Wendy Reason, Paul Sillick, Barry Smith, Ronald Stockings-Jnr and Betty Taylor. Recipients will be presented with their 50-year membership badge at an afternoon tea scheduled for Thursday 17th October (from 4pm to 5.30pm) 2024 in the Pretty Beach Room. On behalf of the team at Ettalong Diggers, we thank these members for their support and loyalty over the last 50 years.

Our Starfish Kids membership along with the Teen Beach Club totals 382 members. Upcoming shows scheduled are 30th September - Pop Squad, a tribute to Taylor Swift, Katy Perry & Dua Lipa, 18th November - Christmas Toy Raffle, 20th November - Christmas concert with Grant Galea, 25th November - our second Christmas Toy Raffle. Bring along the family for an enjoyable experience and patronise these events.

Our recently appointed Marketing and Entertainment Manager, Daniel Drysdale, along with Anthea Johnson (Entertainment booking Agent) have a range of local and international acts along with our clubs highly acclaimed musicians for our members and guests. We currently have booked; 22nd September - Elvis An American Trilogy, 27th October - Songs in the key of Motown, 15th November - Killer Queen Experience, 24th November - The Italian Tenors, 6th December - Dreams Fleetwood Mac Tribute, 31st December - Mandi Jarri and Mesa Groove Party. For further details and bookings, please contact our friendly reception staff.

Under the guidelines of the Clubs strategic plan, Chica's Sports Bar has had a major makeover replacing our existing assets with modern and practical furniture, for the comfort of our members and guests. This project was funded under our capital expenditure program 2024.

Our CEO Colin Murphy, Operations Manager Mardi Belle and the Board of Directors has a commitment of engagement with the community. This year saw \$232,798 being distributed to local charities, service clubs and sporting groups through the Club Grants Scheme. Once again, I extend our thanks to the office bearers of all the sub clubs for their continued weekly patronage and members' support. These clubs include Ettalong Diggers Fishing Club, Woy Woy Ettalong Hardys Bay RSL Men & Women's Auxiliaries, Vietnam Veterans Men & Women's Auxiliaries, Chess Club, Euchre / Five Hundred Club. Full details of our daily promotions, weekly events, entertainment, dining and sub club activities are available on our club Facebook and Instagram pages, club website, our friendly reception staff and Kim Cole Community & Tourism Manager.

A special thank you to Matt Fayers, the Clubs Executive Chef, his fellow chefs and kitchen staff for the consistent presentation of quality food for functions and our regular diners. Thanks also to Christophe Repetto, our Catering Service Manager and his staff of 40 employees. They are to be congratulated on their excellent service skills displayed throughout the year.

Thank you to our dedicated volunteer Citation Committee Members consisting of Kent Sayer (Chair) Judy Gribble, Chris Lance, Mardi Belle, Toni Duffy (Minute Recorder), Michael Maiden and Dave Moulton.

Ettalong Diggers has a dedicated Board of Directors and I thank them along with their partners for their voluntary service to this Club. It is a pleasure to work with everybody making quick and thoughtful decisions.

Our AGM is scheduled for Sunday 27th October 2024 commencing at 4pm and I would like to wish our Directors standing for re-election, all the best.

Ettalong Diggers is a major employer of local staff with 130 employees of full and part-time employment. You have all demonstrated a strong work ethic with outstanding service skills – Thank you all.

On behalf of the entire Ettalong Diggers TEAM, I thank our loyal members and guests for your continued patronage to this wonderful Club.

Merry Christmas and a Happy New Year to you all.

**John Wood,**  
Chairman.



## CHIEF EXECUTIVE OFFICER'S REPORT

Dear members,

It gives me great pleasure to write to you as we close out the 2023-24 financial year. It's been a challenging environment for both the club and its members, but we have stayed the course and are pushing on to improve the clubs service and facilities for its members.

### Our commitment to the community

The club has a deep-seated pride in its support of our local community. In the past 12 months, we have supported 59 vital community organisations contributing \$371,000 in cash and in-kind donations. This year I would like to highlight our longstanding partnership with the Girls Night In. This organisation is headed up by an amazing committee of volunteers who tirelessly put together an incredible event year after year. They have been running since 2015 and have raised in excess of \$150,000 for the Cancer Council. The club supports them in being able to ensure that 100% of ticket sales go direct to the charity.

### Financials

The profit for the club, from operating activities, for the financial year after income tax amounted to \$1,978,754 (compared with \$2,055,488 in 2023). Loan repayments paid for the year totalled \$1,799,001. Taking the Club's cash operations net profit, adding back depreciation (\$1,836,922) and Interest paid (\$180,976), along with Income Tax credit of \$24,479 our EBITDA comes in at \$3,972,173 or 17.45% of Trading Revenue.

### Facilities

The club has recently completed refurbishment of the Sports Bar boasting a great selection of furniture which was chosen through a rigorous approach of trialling and testing with member feedback. We also upgraded the clubs sound system to improve the quality, particularly when holding larger sporting events. Our entertainers have been given their own dedicated lighting system to improve the atmosphere for Friday and Saturday nights.

We completed the installation of the clubs Chiller system late last year which was a significant part of the club's capital expenditure for the year. This piece of infrastructure required a roof to be removed and was craned in. As we approach summer, the new unit will be providing the club with significant cost savings.



The club's terrace area is now fully covered by gas heating to get better use of the space year-round. The planting in the area has also been introduced to better segregate spaces and soften the area. We also completed some improvements back of house with the upgrade of the club's staff areas to provide a larger space for the teams break area and refresh the administration area. Each were largely untouched since the club opened its doors in 2004 and necessary to update.

## Entertainment

Across the year we have had the pleasure of housing many renowned acts in our Ballroom and enjoyed seeing many of our members and guests enjoying our diverse offerings of ticketed entertainment.

From our Monday Morning Club to school holiday concerts, Marina Prior's return to Ettalong Diggers and our vast schedule of shows, there is something for everyone to enjoy.

Likewise, our club is committed to celebrating and showcasing our local artists who entertain you week in, week out, as a complimentary, live experience every Friday, Saturday and Sunday.

As we approach the festive season, we will be holding our famous Christmas Raffles, 2 x Toy Raffles with \$5,000 worth of product at each raffle and 2 x Ham, along with Melbourne Cup and Christmas luncheons in November.

Seeing in 2025 we've organised an early set from Mandi Jarri and then we'll party into the early hours with the band Mesa Groove.

In 2025, Ettalong Diggers look forward to bringing you, our members, more fun and opportunity to win with the return of our Members' Cash draws starting January.

As always, keep an eye on our website and Facebook page for all things Ettalong Diggers.

## Directors

Our Board of Directors selflessly donate their time and energy towards the club and its strategic direction. Chairman John Wood and fellow Directors, Judy Gribble, Kent Sayer, Chris Lance and Michael Maiden have helped guide the club with our members always centre of their focus. We must also thank their families who support them to be able to contribute to their roles. It's a challenging role and one that they take great pride in doing.

## The Team

We have a great team at the club and I take a great sense of pride in being a part of it. Every single one of our team marches to the same mission of providing a great place for our members to come to. We deliver mateship, we celebrate people's weddings and birthdays, we support people in difficult times for wakes, we provide a place for community groups to connect, and we provide a place to unwind. It's our people that make our club what it is and we are very proud of it. I thank all our team for the contributions you provide, you should be extremely proud of the work you do.

## The Strategic Plan

Similar to the prior year, the club took the approach of minimising costs and reducing the club's debt, whilst taking on smaller projects. On our current trajectory the club will be debt free in approximately 3 years' time which is an extraordinary achievement considering where we have come from. We are currently in a planning phase and are reviewing the club footprint to improve efficiencies with an emphasis on food and beverage.

## Vale

It's important that the club acknowledges the loss of some of our members since I last wrote. Sadly, we mourn the loss of Norm Pringle, Jack Chalker, Margaret Housbey, Vincent Wiegold, Jack Haines, Beaudine Moore, Jennifer Rouse, Colin & Suzie Swadling & Rose Aloisio. Sadly, there are many others we have lost who have been valued members of Ettalong Diggers. We pass on to all their families and loved ones our deepest condolences.

## Signing Off

As we are approaching the festive season it is a time to catch up with loved ones and friends. If we don't get the chance to in person, we would like to wish you and your families a very Merry Christmas and Happy New Year.

**Col Murphy,**  
CEO

