



NOTICE OF *Annual General Meeting*

SUNDAY 25TH OCTOBER 2026 AT 4.00PM

Notice is hereby given that the Annual General Meeting of the Ettalong Beach War Memorial Club Limited will be held at the Club's premises at

**51-52 The Esplanade, Ettalong Beach
Sunday 25th October 2026, commencing at 4pm.**

To provide the Club with the opportunity to respond to any questions Members may wish to raise relating to the Financial Report at the Club's AGM, Members are requested to provide written notice to the Chief Executive Officer by 5pm on Friday 16th October 2026.

Members will be able to attend by coming to the Club or Zoom. If you wish to attend by Zoom, you will need to register your interest prior to 12noon Thursday 22nd October 2026 by emailing your contact and membership details to **info@ettalongdiggers.com**

You will then be emailed on the day of the meeting a link to join the meeting via Zoom.



BUSINESS OF MEETING

- a. Apologies.
- b. To confirm the minutes of the Annual General Meeting of the Club, held on Sunday 25th October 2026
- c. To receive and consider the Chairperson's Report.
- d. To receive and consider the CEO's Report.
- e. To receive and consider the Director's Report.
- f. To receive and consider the Statement of Comprehensive Income, Statement of Financial Position, Statement of Changes in Equity, Statement of Cash Flows and Notes to the Financial Statements for the period ending 30th June 2026
- g. To declare the result of the election of positions on the Board under the triennial rule.
- h. To consider and if thought fit to pass the Special Resolution to amend the Constitution. - see page 3.
- i. To consider and if thought fit to pass one Ordinary Resolutions conferring benefits and privileges on the Directors of the Club pursuant to section 10 (6A) of the Registered Clubs Act 1976. - see page 4.

For and on behalf of the Board of Directors

Colin Murphy
Chief Executive Officer

PROCEDURAL MATTERS FOR SPECIAL AND ORDINARY RESOLUTIONS

1. Only Life Members, Financial Service and Club Members of the Club are entitled to attend the Annual General Meeting and vote on the Special and Ordinary Resolutions. Members will be required to produce their 2026-2027 card or current valid 3-year, 5-year or 10-year membership card before entry to the Annual General Meeting.
2. To be passed, the Special Resolution must receive votes in favour from not less than 75% of those Members who, being eligible to do so, votes in person on the Resolution at the meeting.
3. To be passed, each Ordinary Resolution must receive votes in favour from not less than a majority (50%+1) of those Members who, being eligible to do so, votes in person on the Resolution at the meeting.
4. Members should read the proposed Special and Ordinary Resolutions and the Explanatory Notes set out after the Resolutions, which explains the nature and effect of each resolution.
5. Under the Registered Clubs Act:
 - a. members who are employees of the Club are not entitled to vote; and
 - b. proxy voting is prohibited.
6. Please direct any questions or concerns about the Special or Ordinary Resolutions to the CEO of the Club before the meeting.
7. The Board of the Club recommends the Resolutions to members.

SPECIAL RESOLUTION

[The Special Resolution is to be read in conjunction with the notes to members set out below.]

That the Constitution of Ettalong Beach War Memorial Club Limited be amended by:

- (a) deleting from Rule 3.1 the definition of “Biennial General Meeting” and renumbering the remaining clauses of Rule 3.1 accordingly.
- (b) deleting Rule 10.1 and renumbering the remaining clauses, and relevant cross references, accordingly.
- (c) deleting from Rule 14.1(a) the words “prescribed by the Registered Clubs Act or such other greater distance as may be”.
- (d) deleting from Rule 24 the words “the Secretary” and in their place inserting the words “the Club”.
- (e) deleting Rule 27.7.
- (f) deleting from Rule 28.1(b) the words twenty-one (21) days prior to the date fixed for the Annual General Meeting and in their place inserting the words “fourteen (14) days before the close of nominations”
- (g) inserting in Rule 28.1(c) re the words “at least” the words “determined by the Board but”
- (h) deleting from Rule 28.1(e) the words “close of nominations” and in its place inserting the words “commencement of voting”.
- (i) deleting from Rule 28.1(y) the words “The Board” and in their place inserting the words “The Directors who will hold office from the conclusion of the Annual General Meeting”.

Notes to Members on the Special Resolution

1. The Special Resolution proposes a number of amendments to the Club’s Constitution.
2. Paragraph (a) removes a definition which is no longer used in the Constitution.
3. Paragraph (b) updates numbering in the Constitution.
4. Paragraph (c) updates the rules in relation to temporary membership to reflect the Registered Clubs Act.
5. Paragraph (d) provides that a resignation of membership does not need to be given to the Secretary.
6. Paragraph (e) deletes a repeated Rule.
7. Paragraph (f) provides that a sign calling for nominations is to be exhibited 14 days before the close of nominations.
8. Paragraph (g) clarifies that the Board determines the closing date for nominations.
9. Paragraph (h) provides that a nomination for election to the Board can be withdrawn at any time prior to the commencement of voting.
10. Paragraph (i) clarifies the method of electing the Chairperson and Deputy Chairperson.

DIRECTORS' BENEFITS

FIRST ORDINARY RESOLUTION

That the members:

1. hereby approve and agree to reasonable expenditure by the Club, until the next Annual General Meeting of the Club, on the following activities of Directors:
 - (a) A meal and beverages for each Director immediately before or immediately after a Board, Special Board, or Committee Meeting on the day of that meeting when that meeting corresponds with a normal meal time.
 - (b) Costs in travelling to and from Board meetings or other duly constituted committee meetings or other events when representing the Club as approved by the Board from time to time.
 - (c) Costs in connections with other such duties including entertainment of special guests to the Club and other promotional activities performed by Directors, including Directors and their partners attending events for, on behalf of or representing the Club, either at the Club or elsewhere.
 - (d) Costs of providing to each Director with a Club uniform at such reasonable cost as determined by the Board as is in keeping with the Club's current image.
 - (e) The provision and marking out of car parking spaces for exclusive use by Directors and Management.
 - (f) The provision of being allocated a membership number between 2 and 10 on the Club's Membership database during the term of their directorship.
 - (g) Payment of the premium for Directors' and Officers' insurance cover.
 - (h) Provision of a laptop or tablet device for Club use.
 - (i) Directors attending at the Annual General Meeting and regional/zone meetings of ClubsNSW, the Club Managers Association and other industry bodies.
 - (j) Directors attending seminars, lectures, trade displays and other similar events as may be determined by the Board from time to time;
 - (k) Directors attending other registered clubs for the purpose of viewing and assessing their facilities and methods of operation provided such attendances are approved by the Board as being necessary for the betterment of the Club.
 - (l) Professional development and education of Directors.
 - (m) Directors and their partners, attending any community or charity function as the representatives of the Club and authorised by the Board to do so.
 - (n) A Christmas/End of Year Dinner for Directors, their partners and guests invited by the Board.
2. acknowledge that the benefits in paragraph (a) above are not available to Members generally but only for those who are Directors of the Club and persons directly involved.

DIRECTORS' BENEFITS

SECOND ORDINARY RESOLUTION

That the members hereby approve the payment of the honorariums (excluding superannuation) in the following amounts to be paid monthly instalments:

- (a) Chair \$900/month
- (b) Deputy Chair \$750/month
- (c) Ordinary Director \$600/month

EXPLANATORY NOTE REGARDING THE ORDINARY RESOLUTIONS

1. The First Ordinary Resolution is to have the Members at the Annual General Meeting approve, in accordance with section 10(6) of the Registered Clubs Act 1976, reasonable expenditure by the Club in relation to the duties performed by the Club's Directors including attending seminars, lectures, trade displays, mandatory training and other similar events for the education of Directors, the provisions of a uniform, insurance and other expenses.
2. The Second Ordinary Resolution is to have members approve the payment of an honorarium to Directors in the amounts set out in the Resolution. The Registered Clubs Act provides that the only payments that can be made to Directors is an honorarium approved by members at the Annual General Meeting. This is the first time that the Board has proposed an honorarium. It is being proposed having regard to the increased obligations on and work required by a Director of a registered club.

ELECTION OF THE BOARD OF DIRECTORS

ELECTION NOTICE

Australian Election Company has been appointed Returning Officer for the Election of the Board of Directors for Ettalong Beach War Memorial Club Ltd.

Nominations this year are invited for two (2) positions. One (1) position for 3 years and one (1) position for 2 years.

The candidates who receive the highest number of votes will be declared elected to the three-year position.

Nominations must be in writing and be signed by the nominee (candidate). Nominees must be nominated in writing by two (2) financial members.

Nomination forms are available from the CEO of the Club, the Office Secretary Toni Duffy, or Club Reception from Friday 25th September 2026.

Director Identification Number (DIN/Director ID) – A DIN is a 15-digit number given to a director (or candidate who intends to become a director) who has verified their identity with the Australian Business Registry Services. The DIN is a unique identifier that a person intending to stand or is a current Director will keep forever.

Nominating candidates must apply for a DIN through the Australian Business Registry Services (ABRS) website. Having a DIN is mandatory for all Directors of Clubs which are public companies limited by guarantee.

Requirement for a DIN for Club Director or nominating candidate to become a Director are subject to the timeframe as follows:

- Individuals applying for a position as Club Director need their DIN prior to the 9th October 2026.

Pre-Nomination for Directors Information Session – It is a requirement of Ettalong Diggers for their members who are considering nominating for the position of Club Director to attend this very important and informative session.

By attending the Pre-Nomination Information Session, Club Members wishing to nominate for the Elections will be informed of the significant responsibilities that are associated with the role of Club Director.

Tuesday 6th October 2026 at 6pm. RSVP by 4pm Monday 5th October 2026.

Lodgement of Nominations – Nominations must be received by the CEO no later than 4pm, Friday 9th of October.

Nominations may be lodged:

By hand: 51-52 The Esplanade, Ettalong Beach NSW 2257

By post: PO Box 17, Ettalong Beach NSW 2257

Should more than the required number of nominations be received and accepted, a draw will be conducted to determine the order of candidates' names on the ballot paper at Ettalong Beach War Memorial Club by the Returning Officer on Monday 12th October 2026 at 2pm.

Election of Directors – If more than the required nominations are received and accepted, an election of Nominated Directors will be conducted at the Club on the following days and times:

SUNDAY 18TH OCTOBER 2026 TO SATURDAY 24TH OCTOBER 2026
Between 12pm to 2pm & 4.30pm to 7pm

Eligible financial members of the Club are invited to vote and must produce their current membership card

ANNUAL FINANCIAL REPORTING TO MEMBERS

In accordance with amendments made to the Corporations Act in 2007, the Club is not required to send Members a copy of the Financial Report, Directors' Report and Auditor's Report in respect of the financial year. However, financial Members are permitted to request a copy (printed or emailed) of the Financial Statements in writing to the Club's Secretary. Alternatively, the Financial Report can be accessed via the Club's website at www.ettalongdiggers.com

A copy of the Club's Constitution and Minutes of the previous Annual General Meeting held on Sunday 26th October 2025 are available from Reception.